

Egham Museum | Internships



Suffrage In Egham Research Intern 2017-18

About Us & Background	<p>Egham Museum was established in 1968 by the Egham-by-Runnymede Historical Society. The Museum is an independent charity and relies on donations and grants to remain open. Egham Museum is Accredited under the national Arts Council England Museum Accreditation Scheme. We currently have a part-time paid professional Curator who works alongside a dedicated team of around 40 volunteers.</p> <p>Egham Museum, in partnership with <u>Royal Holloway University of London</u>, and <u>Egham Town Team</u>, are planning to launch an exciting new summer Arts and Heritage Festival in 2018 with the inaugural theme of Women's Suffrage, marking 100 years of some women having the vote.</p> <p>Titled 'Suffrage in Egham', this Art Council funded project includes a variety of activities and workshops throughout the year, the production of some online resources, three art commissions. It will culminate in an exhibition focussed on the Suffrage Movement in Egham which will be held at United Church in Egham for a week in June 2018 before being moved to the Museum for the summer. The aim of the project to explore the impact that the local residents had on the Suffrage Movement, the effect that it had on their lives and the attitudes of local people to the movement.</p>
Placement Role	<p>As part of the Suffrage in Egham Project we are looking for a Research Intern to assist the Cultural Engagement Officer in the research aspects of the project as well as producing the textual elements of the exhibition which will be on display in June 2018. The Intern will also be responsible for co-ordinating a team of approximately 10 research volunteers and creating a programme of events to inspire and educate these researchers. This will also include writing volunteer role descriptions and recruiting and training new volunteers as necessary.</p>

Person Specification	<ul style="list-style-type: none"> • You must be computer literate and be familiar with MS applications. • You will have a good level of written and spoken English and have the ability to write accurate copy. • You are willing to learn new skills. • You have substantial research experience. • You will be organised and self-motivated, with the ability to work independently and manage workload. • You are enthusiastic about the project and have an existing knowledge of the Suffrage Movement and/or a willingness to find out more.
Timeframe & Hours	<p>Details to be confirmed with successful applicant but we are expecting this position to run between August 2017 and May 2018 with a commitment of 5-7 hours per week.</p> <p>Work will predominantly take place at the museum (on Tuesdays and/or Thursdays) with flexibility for occasional working from home. Possibility to work remotely during August, meetings at Museum commence mid-September.</p> <p>This placement will be paid, with payment to be discussed at interview. Other benefits include free refreshments, a friendly and welcoming environment, and a reference.</p>
Website	<p>Find out more about the Egham Museum here: www.eghammuseum.org</p> <p>View our Suffrage in Egham project page here: www.eghammuseum.org/suffrage-in-egham-project</p>
How to Apply	<p>Please send a CV and covering letter including a proposal outlining how you would approach researching the suffrage movement in Egham to suffrageproject@eghammuseum.org by 5pm on Monday 10th July 2017.</p> <p>Interviews will take place on Friday 21st July 2017, these may be carried out by telephone or skype if necessary.</p> <p>If you have any questions about the role, please don't hesitate in contacting Amy Stone on suffrageproject@eghammuseum.org</p>