



Volunteer Opportunities

Collections and History Researcher

About Us	<p>The Egham Museum was established in 1968. The Museum is run by a charity and relies on donations and grants to remain open. The Egham Museum is Accredited under the national Arts Council England Museum Accreditation Scheme.</p> <p>We currently have a part-time paid professional Curator. Every other person working in the Museum is a volunteer who give their time with anything from a couple of hours a month, to a couple of days per week. The Museum would not be able to continue to do what we do if it was not for the dedicated volunteers.</p>
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Role	Collections and History Researcher
Tasks	<p>Less than 5% the museum collection is on display – one of the aims of the Collections and History Researcher role is to share stories from items currently in store.</p> <p>The Collections and History Researcher team are responsible for identifying items, photographing them, researching relevant stories and then creating content to share online. This can be in the form of Twitter threads, Blog Posts, Instagram stories or short videos. Some volunteers are involved with all elements of this process, and others choose one task that they are particularly interested in.</p> <p>Research and creating content can be done remotely.</p> <p>Tasks in this process include:</p> <ul style="list-style-type: none"> • Using the museum’s paper-based collections management system to identify relevant items • Photographing items for use on social media and by researchers • Repacking items in line with collections care procedure • Uploading material to shared Google Drive • Conducting research • Writing up research for use online • Designing graphics or filming videos to present stories in an interesting and engaging way
Skills	<p>This role would interest you if you:</p> <ul style="list-style-type: none"> • Have good written communication skills • Have an interest in or knowledge of the local history, or a willingness to learn • Have strong research skills • Are confident using a computer and online sources
Benefits	<p>This is a voluntary role and no payment can be made, but we can offer you:</p> <ul style="list-style-type: none"> • A friendly and welcoming environment • Training and support in all areas of the role • An enjoyable experience • References for future employer
Apply	<p>If this sounds like the role for you, then:</p> <ul style="list-style-type: none"> • Complete the attached form and email to curator@eghammuseum.org or post to: Egham Museum, The Literary Institute, High Street, Egham, TW20 9EW or • Speak to Amy (curator@eghammuseum.org) to register your interest.