

## **Volunteer Opportunities Publicity and Museum Advocate**

## **About Us**

The Egham Museum was established in 1968. The Museum is run by a charity and relies on donations and grants to remain open. The Egham Museum is Accredited under the national Arts Council England Museum Accreditation Scheme.

We currently have a part-time paid professional Curator. Every other person working in the Museum is a volunteer who give their time with anything from a couple of hours a month, to a couple of days per week. The Museum would not be able to continue to do what we do if it was not for the dedicated volunteers.

Role	Publicity and Museum Advocate
	This role is all about spreading the word about the museum and what we do. The type of work this includes can vary but some tasks include:
	<ul> <li>Sharing information about the museum's work in the community (in person or online)</li> <li>Creating content for the website, social media and newsletters</li> </ul>
Tasks	<ul> <li>Supporting the delivery of the Patrons Scheme including admin, responding to enquiries and organising events.</li> </ul>
	Identifying marketing and publicity opportunities
	Developing new fundraising initiatives
	This role can be completed remotely or in person.
Skills	This role would interest you if you:
	Are confident and friendly
	Enjoy meeting and talking to people from a wide variety of backgrounds
	Are passionate about Egham Museum and its values
	Have strong communication skills
Benefits	This is a voluntary role and no payment can be made, but we can offer you:
	A friendly and welcoming environment
	Training and support in all areas of the role
	An enjoyable experience
	References for future employer
Apply	If this sounds like the role for you, then:
	Complete the attached form and email to <u>curator@eghammuseum.org</u> or post to: Egham
	Museum, The Literary Institute, High Street, Egham, TW20 9EW or
	<ul> <li>Speak to Amy (<u>curator@eghammuseum.org</u>) to register your interest.</li> </ul>